



2010 Greenville Home & Garden Show

April 17, 2010 9am-5pm ★ The Pavilion at Klackle's
Setup Friday 6pm-9pm and Saturday 6am

Application for Exhibit Space

Instructions: Complete this application.

Deadline: Deadline for returning application is March 31st, 2010.

For Office Use Only	
Date application & payment received:	_____
Booth #(s) assigned:	_____
Electric Fee = \$	_____
Booth Fee = \$	_____
Total Cost = \$	_____
Insurance Received	_____
Payment Amount:	_____
Type:	_____
Check #:	_____
Balance Due:	_____

1. BOOTH SPACE REQUESTED

How many booths are you requesting? _____

Product(s) and service(s) to be exhibited are: _____

2. PRICING INFORMATION

	Fees	Qty.	Total
Booths: 10x10 (can be reserved in multiple increments)	\$150 each		
Specific Booth Requests (space is limited) (honored for additional charge)	\$50 each		
Banner: (up to 10' x 6' in size to be hung in arena)	\$20 each		
Electricity: (per 110 amp service)* (space is limited) <small>*Electrical service about 110 amps is available by contacting Klackle's - (616) 754-9223</small>	\$20 per drop		
Table with 2 Chairs:	\$10		
Space Outside the Building: (space is limited)	\$150 back \$200 front		
Grand Total:			

4. LIABILITY INSURANCE

Obtain a current copy of liability insurance from agent.

5. SUBMIT

Mail the following:

- Contract
- Payment
- Liability Insurance

Pavilion at Klackle's Orchard
11470 W. Carson City Rd.
Greenville, MI 48838

3. EXHIBITOR INFORMATION

Company Name: _____ Contact Person: _____

Company Mailing Address: _____ City/Zip: _____

Fax Number: _____ Daytime Phone: _____ Cell: _____

Company Phone: _____ Company Website: _____

- Visa
 MasterCard
 Discover
 Check (payable to Pavilion at Klackle's Orchard)

Cardholder Name: _____ Cardholder Billing Address: _____

City/Zip: _____ Email Address: _____

Card Number: _____ Exp. Date: _____ V-Code: _____

Amount: _____ (3 or 4 numbers on back of card)

We agree to abide by all rules and regulations governing the exposition as printed on the reverse side hereof and which are part of this application. Acceptance of this application by the Pavilion LLC constitutes a contract. Applications received without signature and/or payment will not be processed.

Signature: _____ Date: _____

(By signing this, I am allowing Pavilion at Klackle's Orchard to process the amount noted above.)
 Pavilion at Klackle's Orchard 11470 W. Carson City Rd., Greenville, MI 48838
 616-754-9223 / Fax 616-754-9228

2010 Greenville Home Show
Sponsored by The Pavilion at Klackle Orchards and The Daily New

Rules and Regulations

ARRANGEMENT OF DISPLAY-Exhibitor agrees to install an attractive and educational display of their products and services. This display should be arranged so as not to obstruct the view, or mar the general harmony of the Exposition. All exhibits need to be built within the designated areas covered by this contract for space. Back walls and side walls will be constructed to a height not to exceed 8 feet.

DISPLAY RESTRICTIONS-Exhibitor displays must fit within the confines of their arranged space. Exhibit fixtures, components, and identification signs will be permitted to a maximum of 9'0".

All demonstrations or other promotional activities including crowds from these activities must be confined to the limits of the exhibit space and not block the aisles. No sales activities, demonstrations, sampling, giveaways, solicitations, etc., will be permitted in the aisles.

Exhibitor areas to provide a complete list of products that will be displayed as listed in this contract agreement. All exhibits must conform strictly to the rules and regulations covered in this contract. Stafford Communications and the Pavilion as management, reserve the right to reject or prohibit an exhibit, part of exhibit, or proposed exhibit, including persons, things, conduct, printed matter, signage or souvenirs, which, in their opinion, are not suitable to and in keeping with the character of the exposition.

Exhibitor agrees to observe designated hours of the show as indicated on the show brochure and contract. No materials or items may be removed from booths prior to show ending, or a \$200 penalty will be issued.

The driving of nails, tacks, screws, or use of any method of attaching material to walls, windows, floors, columns or railings is prohibited. Exhibitors will also observe and honor the "smoke free" environment of Klackle's Pavilion.

No portion of the fire lanes, sidewalks, ramps, entries, corridors, passageways, vestibules, lobbies, stairways, aisles, or access to common areas of Klackle's Pavilion shall be obstructed without the written consent of the management.

SOUND & BEHAVIOR CONTROL-Exhibitors must sell or distribute within their booth locations only. All sound must be kept to a volume as to not disturb neighboring exhibits. Maximum sound level is 40 decibels. Material being displayed audibly and /or visually should be morally acceptable to the public and appropriate for family viewing and listening.

Exhibitors and their representatives shall use decorum in their dress. Exhibitor behavior is expected to be appropriate and professional at all times. Violations will be dealt with as show management and committee feels proper. Abusive behavior will not be tolerated and exhibitors could face removal from show.

SUB -LETTING OF SPACE-Sub-letting of space, or assigning any portion of space to another company other than the one listed on the front of this contract is strictly prohibited. Fines up to an additional booth fee or removal from facility will be assessed if any sub-letting is discovered.

AMERICANS WITH DISABILITIES ACT- Exhibitor represents and warrants that its exhibit space shall be reasonably accessible and usable by persons with disabilities and that it is compliance to the extent applicable under regulations implementing Title 11 of the Americans with Disabilities Act.

ELECTRICAL- Booth fee does not include electrical service. See front of contract for pricing information. Exhibitors with electrical requirements over 110 amps must contact Klackle's Pavilion (616-754-9223) so proper precautions can be made to ensure that circuits are not overloaded and short outs do not occur.

PARKING- All vehicles, trucks, cars or support machines of any description shall be parked or stored at designated locations. Exhibitor parking is available in designated areas as far away from the show facility as possible

VEHICLES- Vehicles are not permitted in Klackle's Pavilion at any time. This includes move-in, move-out, and the Show.

CARE OF BUILDING & EXHIBITS- Exhibitor agrees to secure any floor services such as sign hanging, electrical work, carpentry, painting, etc from sources approved by management.

The exhibitor will be required to replace repair or otherwise assume expense within a 30 day time frame for any defacement or injury of premises caused by their exhibit, vehicle, or their representative

Heavy materials or equipment shall not be dragged, skidded, or rolled over the floors, but will be carried or moved on wheels of such size and type as will not cause scratches, marks, or destruction of flooring. Materials and equipment that might cause a stain, mark, mar for discoloration of the floors or walls shall be protected against such damage by water-tight pans, shields, baffles, floor covering, and other suitable devices. Any cost for repair and/or damage done is the responsibility of the exhibitor who caused the problem.

MATERIALS & FACILITY RESTRICTIONS- No highly flammable or explosive materials are permitted within the building. The use of paper or fabric display materials will not be permitted unless considered flame-proof by management and the fire department. No open flames will be permitted within the building.

No activities accepted within the definition of gambling are permitted in the building or on the grounds. No liquor or intoxication beverage are permitted in the building or on the grounds at any time. No petitions are allowed. No outside food is allowed.

Janitorial service is limited to aisle and aisle sweeping. All trash accumulated by exhibitor during the show is the responsibility of the exhibitor, and must be disposed of properly in the outside dumpsters provided, or taken away by the exhibitor.

Klackle's Pavilion will not remove any structural part (permanent) of the building in order to accommodate display or vehicles, such as door frames, light poles, etc. If dimensions of the event are needed you may visit the property to measuring. Non permanent structures such as benches, seating and trash receptacles may be relocated upon prior Management approval.

LIABILITY AND INSURANCE- A CERTIFICATE FOR \$1 MILLION LIABILITY INSURANCE MUST BE SUBMITTED TO THE Pavilion with completed contract. All goods, wares, and merchandise of any kind placed in the show are understood to be at the owner's risk, and by acceptance of this contract, the exhibitor releases the sponsors and management from any liability for damage, injury or loss to any person, or goods, from any cause whatsoever.

CANCELLATION POLICY- Show management, in the event exhibitors fails to complete payment, violates the contract, or withdraws from the show, shall lose all payments made to the Pavilion. In the case the show shall not be held for any reason, then and thereupon the rental and lease space to the exhibitor shall be terminated. In such case the claim limit for damage, and/or compensation by the exhibitor shall be the return the exhibitor of the amount already paid for space in Klackle's Pavilion for this specific event.

Management reserves the right to adopt and promulgate such further rules and regulations as shall be reasonably necessary for the convenience and safety of all exhibitors and any and all such regulations or rules shall be as much a part hereof as though fully incorporated herein and the exhibitor agrees to conform and abide by them.

Any exhibitor breaching or violating any of the above rules and regulations shall, upon oral notification by management, comply with such rules and regulation. Management reserves the right, upon refusal of exhibitor to comply herewith, to cancel exhibitor's lease and remove all of exhibitor's exhibit, and to retain all monies previously paid to them for rent as liquidated damages for exhibitor's breach

SET-UP AND TEAR-DOWN- Set-Up will be Fri, April 16 from 6PM until 9PM. Tear down will be Sat. April 17 from 6 PM until 8 PM. If these times are not adhered to a fine of \$200 will be assessed.

PAYMENT- All fees must be paid in full when submitting application for the show. Failure to do so will result in loss of booth space and omission of company information from the Exhibitor Guide. Payments must be received by the Pavilion by March 31, 2009.

OTHER REGULATIONS- Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of the Pavilion. The Pavilion shall have sole authority to interpret, amend, and enforce these rules and regulations; provided exhibitors receive notice of any amendments when made. Each exhibitor, its employees, officers, directors, members and agents agrees to abide by the foregoing rules and regulations and by any amendments or additions thereto. Each exhibitor or their representatives who fail to observe these conditions of contract or who, in the sole discretion of the Pavilion, conduct themselves unethically may be immediately dismissed from the Greenville Home and Garden show without refund or other appeal.



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